

POSITION SUMMARY: ***The Retail Store Merchandizing Specialist*** will oversee OnPoint Raleigh's retail store merchandizing strategy. This will include OnPoint's Standard Operating Procedures (SOP), managing the retail area overall appearance and inventory levels of all items in the retail store.

Essential Functions

- Maintains store shelves by observing displays of company products, removing damaged or freshness-dated products, tidying store shelves, and providing optimum display of products.
- Maintains inventory by restocking shelves with product from inventory, observing inventory levels, prompting store management to reorder when levels appear low, and arranging for return and credit for damaged products.
- Work with leadership team to develop retail merchandizing tactics including, but not limited to, organizing the shelves, setting up displays, and setting up price and promotional signs.
- ALL OTHER DUTIES AS ASSIGNED